



## Person specification

**Job title: Pre-School Assistant**

### **Essential Skills Knowledge and Experience**

- A commitment to continuing professional development.
- Experience of dealing with young children.
- NVQ Level 2 or 3 qualification in childcare
- Ability to communicate this includes the ability to establish rapport and credibility with external agencies, mothers, fathers and guardians and other carers.
- Ability to produce clear, accurate and well-written reports and correspondence in English, e.g. for observations, behavioural and development.
- Ability to build good partnership working relationships with colleagues.
- A commitment to equal opportunities and to be aware of the harmful impact on children of discriminatory experiences and ensure that children feel valued and respected for who they are.
- Commitment to the learning and development of young children and families.
- Friendly, flexible approach.
- Good customer awareness.
- Ability to work as a part of a team and on own initiative.

### **Desirable Skills Knowledge and Experience**

- Experience of having worked with young children.