

Worthington PTFA

Financial Accounts & Report

April 2023 to March 2024

Registered Charity and Trustees

The PTFA is a registered Charity, number 1081451. Trustees are Sue Wills, Kate Whitton and Sam Baldwin

Insurance

The PTFA takes out annual membership / insurance from Parent Kind this covers Public & Employer Liabilities, Personal Accident, Money and Fidelity Guarantee.

Licenses

The PTFA took out an umbrella license with Motion Picture Licensing Company to be able to show films subject to terms and conditions.

The PTFA also took out a small lottery licence with North West Leicester District Council to cover lottery and raffles.

Bank Signatories

For most of the year the three signatories for the bank account were Sue Bradbrook, Kathryn Whitton and Elspeth Spencer. During March 2024 Elspeth Spencer was removed and Sam Baldwin and Sarah Patrick were added. As part of Kate Whitton's handover in April 2024 Kate Whitton will be removed and Gemma Towell (new Treasurer) will be added. Karen Cureton has also been on the mandate and will also be removed in April 2024. Two signatures are needed for any cash withdrawal or cheque payment. The bank account is a Club and Societies Account with Lloyds Coalville.

Authorisation

PTFA decisions on expenditure and events are agreed at PTFA meetings and are recorded in the minutes. The minutes are issued after the meeting by the Secretary.

Committee Members

Sue Wills (Chair), Kate Whitton (Treasurer), Elizabeth Redburn (Secretary), Sam Baldwin, Corinne Pearson, Sarah Patrick, Gayle Prockter, and Abigail Mills.

Kate Whitton gave notice last year 2023 of stepping down and leaving the PTFA, Gemma Towell will be taking on the role of Treasurer as from 1st April 2024.

Summary of income and expenditure

| | 2023/2024 |
|---------------------------|-----------------------|
| Yard sale | 2265 |
| Film night | 366 |
| Staunton Harold | 900 |
| Bingo | 250 |
| Bonfire / Halloween | 74 |
| Christmas | 363 |
| Lottery | 256 |
| Donation | 95 |
| Raised | <u>4,570</u> |
| | |
| Hoodies | (270) |
| Staunton Harold | (900) |
| Coach trips | (750) |
| Craft material | (50) |
| Screen & Projector | (1,000) |
| Cooker | (1,500) |
| Donation to school | <u>(4,470)</u> |
| | |
| <u>PTFA assets</u> | |
| Admin | (225) |
| Admin and Assets | <u>(225)</u> |